

**20190251 Peer Case Manager**  
**Closing Date: October 21, 2019**  
**Apply online at [www.longmontcolorado.gov](http://www.longmontcolorado.gov)**



**HUMAN RESOURCES DEPARTMENT**

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350 Kimbark Street  
Longmont, CO 80501  
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**JOB ANNOUNCEMENT**

**POSITION: 20190251 Peer Case Manager**  
**Division: All**  
**Department: Public Safety**

**Hiring Range: \$18.33 - \$20.37/hour**  
**Regular Full –Time Non-Exempt**  
**Variable hours, including nights and weekends**

**Fixed-term position through June 30, 2020 supporting Public safety's Diversion Programs**

**DEFINITION:** Under the supervision of the Case Management Supervisor, the Peer Case Manager (PCM) assists clients in articulating their goals for recovery, helps them monitor their progress, models effective coping techniques and self-help strategies based on the specialist's own experience with and/or knowledge of the recovery process, and advocates for the client in obtaining effective services. The PCM works directly with individuals that are suffering from substance use disorder and other behavioral health and/or chronic medical issues. The PCM will utilize harm reduction principles, and meet individuals "where they're at". This will often require community based contacts in the individual's home environment which for those participants who are unhoused may include the street, as often as necessary to build a meaningful relationship. The PCM will be a coach and role model providing peer based services to assist individuals in finding their own recovery path. The PCM coordinates with internal and external partners to access community resources and encourages clients to utilize these available resources and to be involved in their community.

**PRINCIPAL DUTIES:** Build professional relationships with clients without the constraints of the traditional expert/patient or expert/family member role and one built on mutual learning founded on the key principles of hope, equality, respect, personal responsibility and self-determination. Offer hope through their own life example and use personal stories in a conscious, deliberate and professional way in the service of helping another. Provide outreach to clients as often as necessary to continue engagement. This outreach will be conducted in the individual's home environment, including to individuals who are unhoused. Utilize trauma informed, harm reduction principles in engagement opportunities. Work closely with partner agencies to monitor individual action plans. Encourage active participation in managing illness and assist people with behavioral health issues to identify and pursue a change they would like to make in an area of wellness. Help clients cope with social or emotional barriers to stay motivated to reach their goals. Help bridge the gap between clients and health professionals and help individuals seek out clinical and community resources when it is appropriate. Provide transportation as needed and appropriate, accompany clients to appointments and other locations to support recovery as needed. Documents provision of services consistent with clinical and administrative policies and procedures. Other duties as assigned.

**WORKING ENVIRONMENT:** Work is generally performed in both a traditional office environment and a community setting. Work includes a substantial amount of street outreach. Work requires visual and physical capabilities to work on computers and associated equipment on a regular basis. Work requires ability to work closely with others, under adversarial conditions, and constant customer contacts. Work requires frequent light lifting (up to 15 pounds), and driving to community meetings, events and service locations. Working frequent evening and weekend hours is required to fulfill organizational needs, projects or special circumstances.

**QUALIFICATIONS:** High school diploma or GED required; Bachelor's degree preferred. Must have experience with or education of the substance use or mental illness recovery process. Motivational Interviewing training preferred. **Special Qualifications:** Spanish Bilingual skills preferred. Must be at least 21 years of age, possess a current CO Driver's License and a good driving record.

**Selection process** will include complete job description review and personal interview, for those who pass the interview, a half-day "ride along" with Peer Case Management team members, criminal back ground check & drug screen.

**DEADLINE: ONLINE APPLICATION (required)** must be successfully submitted by **11:59 pm on October 21**. An online application process is available for this position on our website at [www.longmontcolorado.gov](http://www.longmontcolorado.gov). Resumes are not accepted in lieu of the City Application. For more information, call (303) 651-8609.

The City of Longmont offers Equal Opportunity for employment to all qualified applicants. It is the policy of the City of Longmont not to discriminate on the basis of race, color, religion, creed, national origin, sex, sexual orientation, age, ancestry, veteran status or disability unless related to a bona fide occupational qualification. If you need special assistance in the selection process, please contact the Human Resources Department in advance to make arrangements.

**AN EQUAL OPPORTUNITY EMPLOYER**  
**All City of Longmont Facilities are Smoke Free**  
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